

TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 11, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 4, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 11, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$220,170.27 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 11, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$50,984.60 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

\$97.00 – 1001.110.30.520310 – BUILD LIFE INSURANCE– Commissioner
\$14,318.00 – 1001.120.32.520300 – CORONER INSURANCE – Commissioner
\$200,000.00 – 1001.120.32.520310 – COUNTYWIDE CONTRACT – Commissioner
\$5,000.00 – 1001.100.30.530100 – BOC SUPPLIES – Commissioner
\$9,752.00 – 2048.131.32.540100 – LEPC CONTRACT SVC – Commissioner
\$100,000.00 – 2060.160.30.510200 – AUD REA SALARY – Auditor
\$14,000.00 – 2060.160.30.520100 – AUD REA OPERS – Auditor
\$700.00 – 2060.160.30.520200 – AUD REA MEDICARE – Auditor
\$40,000.00 – 2060.160.30.520300 – AUD REA INSURANCE – Auditor
\$100.00 – 2060.160.30.520310 - AUD REA LIFE INSURANCE - Auditor

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: August 11th Agenda
 - Residential Subdivision – Walnut Township – Ringgold Southern Road
 - ROW Dedication – Duvall Road & Lockbourne Eastern
 - Road Frontage Variance Request – Saltcreek Township
 - Rezoning Application – Harrison Township
- Outstanding Plats:
 - Duvall Road Right-of-Way Dedication -- Today
 - Rickenbacker Land Expansion Replat – Field Work Complete
- Lot Splits:
 - 5 Approved lot splits in the last week, 12 open applications.
- CDBG
 - Pay App – Allocation Grant Draw 12 -- \$68,265.68
- Industrial Site

**In the Matter of
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Power outage Report
- TEAMS meeting next Tuesday at 10:00 (The purpose of this meeting is to discuss timing of cutover based upon operational needs. Additionally, ownership assignment of tasks needed done leading up to cutover. The goal being for all to be on the same page with the process and needs for that day.)

TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Interviews Scheduled
- Meeting with Veeam Wednesday to plan for Entra backup setup
- Meeting with VMware to discuss features available with the licensing we have.
- Plan to meet with Darktrace

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - None
- This Week
 - Targeted Violence Terrorism Prevention Tabletop Exercise (Rescheduled) – 8/10
 - Planning Commission – 8/11
- Next Week
 - Southeast Sector Meeting for Emergency Management Association – 8/18
 - SERC Coffee Talk – Drones in Hazmat Situations – 8/19
 - Fire Chiefs Association Meeting – 8/19
 - Ohio Alerts Symposium – 8/20
 - Grant Preparedness Webinar – 8/20
- Programs
 - EMA Operations
 - Damage Assessments for 8/10/2026 storm
 - August is National Emergency Management Awareness Month
 - Safety Drills for Service Center – Rescheduling
 - Communications Leader Class
 - Everbridge
 - Road Closure Notifications for Townships
 - School Emergency Notifications
 - Earnhart Hill Wellfield Protection
 - 911 Coordinator
 - 911 Calls Routing to Northern911 Center
 - 911 Addressing Challenges
 - County 911 Plan Update
 - Updated Draft
 - Village Representative
 - LEPC
 - No new updates
 - Radio Programming –
 - 22 Tower Site – Ground Wire Update
 - GenWatch3 Invoice Update

In the Matter of
Report Provided by Jeremy Grant:

The following is a summary of the report provided by Jeremy Grant, Dog Warden.

Mr. Grant reported that they are currently housing 17 dogs, 13 adult dogs and 4 puppies. There were 6 visitors to the shelter last week and 5 volunteers. Mr. Grant presented the new fee schedule for review and approval. All Dog Shelter staff members are now certified in CPR and Stop the Bleed.

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- There were one (1) BWC claims (2026 = 11) and No (0) unemployment claims filed for the week (2026 = 2).
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
 - Waiting for information on old covert cars being sold. Donation to Airport to replace van.
- Personnel –
 - Zero (0) new hire packets had been handed out this week, and a total of 48 in 2026.
- Job openings –
 - P/T Custodian & F/T Custodian – Posted – Two applicants
 - Maintenance Worker – Posted – Three applicants
 - Highway Maintenance Worker II (Engineer) - Posted
 - Assistant Prosecutor - Juvenile Division (Prosecutor) – Re-posted
 - Driver License Examiner (Clerk of Courts) – May have filled with 2 part-time hires. Requested new hire packets.
 - Dog Shelter Kennel Attendant – Three interviews set for Wednesday, August 12.
 - JFS – Posted Referral Specialist 2(JFS)
 - License Examiner (Clerk of Courts)
 - IT Technician – Interviews were last Thursday, August 6. Still reviewing and may have a candidate to present.
- Building Department –
 - Kelly Kight – Inspector Contract
- Health Insurance –
 - CEBCO 2027 Renewal. Wellness Program is the same as last year. Sign renewal.
- Miscellaneous –
 - Tiffany Nash EMA – 22 Tower Guide Wires (FYI)
 - Shelly Harsha (Juvenile Bed Rental Contract) – Detention Contract

In the Matter of
Temporary Liquor Permit Application
For Pickaway County Agricultural Society:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to sign the Temporary Permit Application with the Ohio Department of Commerce, Division of Liquor Control for Pickaway County Ag Society. The request is for an event to be held at the Pickaway Agricultural and Event Center, 415 Lancaster Pike, Circleville, for August 15, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Resolution Adopted Accepting the Amounts and Rates as
Determined by the Budget Commission and Authorizing the
Necessary Tax Levies and Certifying Them to the County Auditor for Year 2027:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-081126-56

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR
(BOARD OF COUNTY COMMISSIONERS)
Rev. Code, Secs. 5705.34, 5705.35

TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

WHEREAS, this Board of County Commissioners in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2027; and

WHEREAS, the Budget Commission of Pickaway County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitations; then

THEREFORE BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED that there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as shown on **Schedule A, Summary of Amounts Required from General Property Tax Approved by Budget Commission, and County Auditor's Estimated Tax Rates** that is filed in the Pickaway County Commissioners' and County Auditor's Offices; and

BE IT FURTHER RESOLVED that the Clerk of the Board be, and is hereby directed, to certify a copy of this Resolution to the County Auditor of said County.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Community Development Block Grant
Village of Williamsport Neighborhood
Revitalization Grant Contract "A" Drawdown #12:

Tim McGinnis presented a drawdown for the Community Development Block Grant, Village of Williamsport Neighborhood Revitalization Grant Contract "A" in the amount of \$67,577.68. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute drawdown #12 for the Community Development Block Grant, Village of Williamsport Neighborhood Revitalization Grant Contract "A".

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Contract with American Roadway Logistics
For the 2026 PIC-DECK SEALING Contract
for Pickaway County Engineer Department:

In reference to the bid opening conducted on July 21, 2026, referred to as 2026 PIC-DECK SEALING, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve the contract with, American Roadway Logistics, 2661 Barber Road, Norton, Ohio 44203, in the amount of \$320,776.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of

**TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**Notice of Commencement of a Public Improvement With
American Roadway Logistics for the 2026 PIC-DECK SEALING
For Pickaway County Engineer Department:**

In reference to the bid awarded to American Roadway Logistics for the referenced project 2026 PIC-DECK SEALING, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Notice of Commencement of Public Improvement with American Roadway Logistics for the 2026 PIC-DECK SEALING.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
2027 Bed Rental Agreement Signed with
Multi-County Juvenile Detention Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and sign the Multi-County Juvenile Detention Center Bed Rental Agreement for the period of January 1, 2027, to December 31, 2027, for the detention of juvenile offenders at the rate of \$150 per diem based on availability of space.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Approval of the New Fee Schedule for
Pickaway County Dog Shelter:**

After the discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the new Fee Schedule for the Pickaway County Dog Shelter. Fees reflect an increase in adoption rates and boarding rates. Fee schedule shall become effective August 13, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Independent Contractor Agreement with
Kelson C. Kight for Pickaway County Building Department:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Independent Contractor Agreement with Kelson C. Kight to serve as Chief Building Official and Building Inspector. Mr. Kight will be responsible for code-enforcement the Pickaway County Building Department on an “as needed” basis. Terms of the agreement are for a two-year period, August 1, 2026, through August 1, 2028.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of

TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Pickaway County Sheriff's Department
Renewal of Service with Dataworks Plus:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to authorize the Pickaway County Sheriff Matthew Hafey to sign a renewal of service with Dataworks Plus for the mobile fingerprint scanner. The term will be effective starting September 1, 2026, through August 31, 2027, in the amount of \$1,010.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
State Supply Company for
Pickaway County Sheriff's Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following purchase from State Supply Company for a B&G Base Mounted Pump in the amount of \$6,078.67.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Walnut Heights Wastewater
Treatment Plant Improvements Title Sheet
For Pickaway County Engineer Department:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve Walnut Heights Wastewater Treatment Plant Improvements Title Sheet for permits in the future.

Voting on the motion was as follows: Commissioner Wippel, yes, Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Duvall Road Right-Of-Way
Dedication Approval in Harrison Township:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Duvall Road Right-of-Way Dedication in Harrison Township. The plat consists of five lots 3586, 3658, 3776, 3844 and 3852 Duvall Road.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Mark Rogols, County Administrator:

TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

following is a summary of the report provided by Mark Rogols, County Administrator:

- Health Insurance –
 - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability change. Completed conference call as timeline preparation Thursday, 7/16/26. Presentation to Commissioners 9/15/26. No Change
- Maintenance –
 - Heritage Hall Fire Alarm – Board Ordered / Functional Generators
- Miscellaneous –
 - Resumed work on Fairgrounds Lease update and payments.
 - Ag Hall of Fame – Thursday, September 3, 2026. Nominees: Don Bucher and Roger Diehl. John Essman was notified and finalizing slide presentation. Both families contacted and they are submitting additional photos.
 - Policy Change for Elected Officials sick leave and donations.
 - CCAO Group Retro Webinar Wednesday, August 26, 2026.
 - Fairgrounds Calendar for August 2026
 - PCSO Contract Renewal with Dataworks Plus. Approval and authority for Sheriff to sign.
 - Palmer Energy Report for August 7, 2026.
 - SERB Health Insurance Report – County filed in January summary for State of Ohio.
 - State Supply Quote – PCSO Chiller pump approval.
 - CEBVO 5.6% Increase – Cost to Employees and County.

In the Matter of
Auditor's Monthly Update:

Brad Washburn, County Auditor, met with the Commissioners to provide a report for the month of July 2026. July began at \$28,398,315.35, with \$2,794,027.71 in revenue, \$2,324,356.12 in expenses, and ended with a cash balance of \$28,867,986.94. Mr. Washburn also included a Graph Report that included Transfer Fees, Conveyance Fees for Transfers, Mobile Home Transfer Fees, and Mobile Home Conveyance Fees. Mr. Washburn also spoke about possibly getting a quote for scanning old documents.

In the Matter of
Spencer Bennett, Scioto Twp Fire
CAD Update:

Spencer Bennett with Scioto Twp Fire reported to the Commissioners that they are awaiting dates for CAD testing. He stated that they would like to have members present to help understand and support the transition.

In the Matter of
Executive Session:

At 11:30 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (6) to discuss details of security arrangements and emergency response protocols for a public body or public office, with Spencer Bennett, Neil Cline, Scioto Twp. Fire Department, Shawn Davidson, Harrison Twp. Fire Department, Jeremy Johnson, Steve Brown, Pickaway Twp. Fire Department, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator and, Brandy Stewart Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 11:54 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

TUESDAY, AUGUST 11, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No action taken.

In the Matter of
Sheriff Hafey, and Chief Brown
ID Networks Update:

Sheriff Hafey and Chief Brown discussed an internal meeting held earlier in the day with the Sheriff's Department and IT regarding the transition from CentralSquare to ID Networks. The department is currently waiting for CentralSquare to provide a data dump covering updates from July 6 to the present. A go-live date from ID Networks has not yet been received. Once the go-live date is confirmed, training will begin four days prior to launch. The system is scheduled to go live on the fifth day. Sheriff Hafey reported that recent storms have been the primary issue over the past week, particularly due to downed trees and power lines. County crews have been doing great. The Townships and ODOT have been helping as well.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 8, 2026.

A total of \$474.00 was reported collected as follows: \$110 in adoptions, \$80 owner turn-in euthanized; \$75 dog licenses, \$15 dog license late penalty, \$50 in redemptions, \$10 boarding revenue, \$45 microchip fees, and \$89 in private donations.

Five (5) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Brandy Stewart, Clerk